

EMAIL LIST

If you don't already receive our emails and want to, please email Rmeyer@watervliethousing.org with your name and apartment number to be added to our list. We will be able to send you important information about work being done around the sites, community events, and any policy changes being made at the Watervliet Housing Authority. Please be sure the office has all of your contact information up to date in our system including a working phone number, email address, and current license plate number. We **need** to be able to contact you efficiently.



SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6 LABOR DAY OFFICE CLOSED ROSH HASHANAH	7	8 LAST DAY RENT IS DUE	9	10	11
12	13	14 MICHAEL J DAY INSPECTIONS APT 1-20	15 YOM KIPPUR APT 21-40	16 APT 41-66	17 APT 67-90	18
19	20	21	22 FIRST DAY OF FALL	23	24	25
26	27 WHA BOARD MEETING	28	29	30		

TAKING CARE OF THE PROPERTY

We would like to remind all of our tenants that we expect the immediate area around your apartment to be kept tidy. If maintenance has to pick up garbage or remove plants that were planted and not kept up, you risk being back charged for their time.

AFTER HOURS EMERGENCY LINE

The after-hours emergency number is strictly use after-hours emergencies. Monday through Friday between 8:00 AM and 4:00 PM, please contact someone in the office directly for any maintenance requests, even emergencies. A reminder that if you call for a non-emergency you will be back charged. If you need to use the number, please leave a message and someone will get back to you as soon as they can.

WHA OFFICE MASK POLICY

Please be advised that we are now asking everyone who enters the office to please wear a mask. The office has some available if you do not have one with you. Additionally, if someone is standing at the window, please wait outside until that person leaves. Thank you for your ongoing cooperation.

VRV PARKING LOT

The VRV parking lot is a one-way entrance and exit. Under no circumstances should residents or guests be driving the opposite direction. As a reminder, children should not be playing in the parking lot. Not only is it dangerous, but if a car is driving in the wrong direction, the likelihood of them getting hurt significantly increases.

WORK ORDERS

Remember that you must call all work orders into the office. Do not tell a maintenance man when you see them. Please note that anyone in the office can process a work order for you. Thank you for your cooperation.

PET REMINDERS

As stated in your pet policy, as a pet owner, you are responsible for picking up your dog's waste. There have been several complaints of residents not picking up waste. Failure to do so will result in charges to your account. To protect the safety of others, dogs must **always** be on a leash while outside. Please remember that having visiting pets at your apartment is prohibited. Thank you for your understanding.

FIRE EXTINGUISHERS

If you need to use the fire extinguisher provided to you in your apartment for any reason, please contact the office immediately. It is important that you have a full fire extinguisher in your apartment at all times.

GARBAGE

All garbage must be placed inside of your garbage cans with the lid closed. Under no circumstances should bags be put on the street next to your garbage cans. Additionally, garbage cans and recycle bins must be brought back to your apartment once the trash has been removed. Failure to do so will result in charges to your account.



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@WATERLIETHOUSING AUTHORITY

MJD ANNUAL INSPECTIONS

Michael J. Day annual inspections will be held on September 14th through September 17th and will begin around 10 am. Please make sure ALL items are removed from the window area. Remove all items off the top of your stove and off the burners. You do not need to be home for the inspection. Please promptly notify the WHA if anyone in your family has any COVID-19 symptoms or if anyone has tested positive. All staff entering your apartment will be wearing masks and will maintain proper social distancing practices. The inspection schedule is as follows:

Apts. 1-20 September 14th

Apts. 21-40 September 15th

Apts. 41-66 September 16th

Apts. 67-90 September 17th

WASHERS & DRYERS

During Joslin inspections, we noticed a lot of tenants in the Joslin site with their own washers and dryers. Under no circumstances are dryers allowed in the units as they have nowhere to properly vent and can be a fire hazard. Washing machines are only allowed under special circumstances. Please contact Kylea at the WHA Office for more information. We understand that the common laundry room being closed for renovations is an inconvenience, but we hope to be back open within the next couple of weeks. Thank you for your cooperation.

GETTING AHEAD IN A JUST-GETTIN'-BY WORLD

Classes for Getting Ahead in a Just-Gettin'-By World are set to begin on September 8th. If you are interested in joining or have any questions, please contact Mary as soon as possible 518-273-4717 x300 or mclinton@watervliethousing.org.

REPORT ALL INCOME CHANGES

Don't forget that it is your responsibility to report all income changes within your household. If you are no longer working, have an increase in pay, are receiving unemployment, or you are newly employed, you **MUST** notify the WHA office. Failure to report ANY changes in income could result in money owed to the WHA.

BACK TO SCHOOL

WCSD will return to school on Tuesday September 7th. This year, the WHA was able to give almost 50 student school supplies! Good luck to all students!